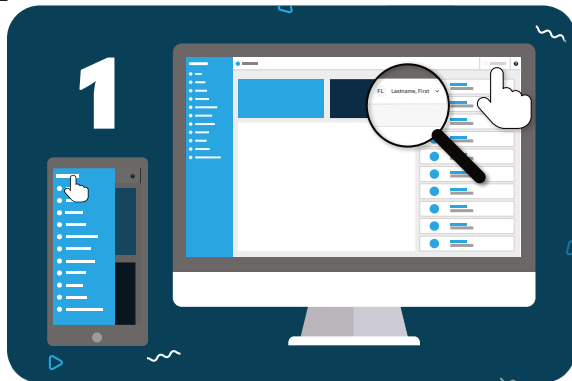




How to Add a Bank Account + Auto Pay with My Music Staff Part 1

My Music Staff



Click your name to view account options.



Click **"Profile Settings"** from the drop-down menu.



Click the **"Add Bank"** button and enter your bank details in the pop-up.



To enable Auto Pay, select **"Automatically pay emailed invoices"**, then **"OK"**.

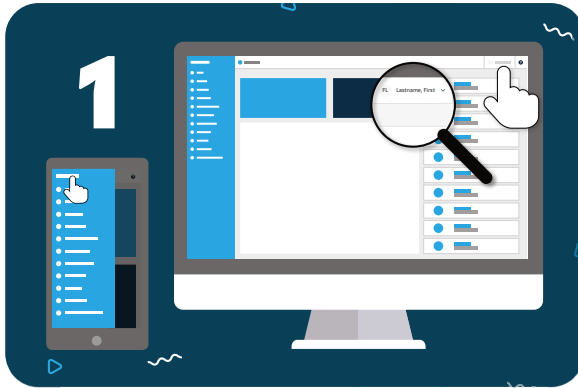


Be on the lookout for two small verification deposits in your bank account (usually less than \$1.00). These may take 1-2 business days to appear.



How to Verify a Bank Account with My Music Staff Part 2

My Music Staff



1 Click your name to view account options.



2 Click **"Profile Settings"** from the drop-down menu.



3 Under stored Payment Options, click the 3 dots to the right of the bank account, then **"Edit"**.



4 Enter the verification deposits into the fields provided and click **"Save"**.

*Have more questions? Contact us at 812-212-6498 or
MissShannonsStudio@gmail.com.*